A Report on

Special Online Workshop for Tezpur University Faculty
On
Development of E-Module with Four Quadrant Approach

(Date: 11-12-2020 to 21-12-2020)

A Special Online Workshop for Tezpur University Faculty on Development of E-Module with Four Quadrant Approach was organized by TLC, Tezpur University from 11 December to 21 December 2020 for the benefit of the faculty members of Tezpur University. The objective of the workshop was to enable the teachers to prepare video contents in UGC Four Quadrant Approach. 26 participants joined the workshop and out of them 12 were able to successfully complete the program.

Day: 11/12/20

The program started with Welcome address from Prof. Mrinmoy K. Sarma, director, TLC, TU. This was a live session. In the next session, Dr. Swapna Bora shared some pre-recorded videos on Four Quadrant Approach for preparation of E-Module. The next session was live. Here Prof. S. S. Sarkar, Dept. of Business Administration, Tezpur University delivered on the Steps in Developing E-module: Sharing Experiences.

Day 2: 12/12/2020

In the first session, Prof. Mrinmoy K. Sarma delivered on Transcript and Reading Materials Preparation. This session was live. In the next session, Ikbal Ahmed shared his pre-recorded videos on how to use Screencasting method to prepare video lecture.

Day 3: 13/12/2020

In the first session, Ikbal Ahmed shared tutorials on how to use different software to create videos. In the next session, Dr. Swapna Bora shared prerecorded videos on Self-assessment: Tests and Quizzes. This focuses on self-assessment as part of four quadrant approach.

Day 4 to Day 7: 14-16/12/2020

During these period participants were asked to prepare and practice video creation in four-quadrant approach using Screencasting software. Ikbal Ahmed and Swapna Bora constantly monitored and assisted the participants over phone, whats app, email, and LMS communication.

Day 8: 17/12/2020

On this day participants submitted their draft e-modules for evaluation and suggestion from TLC team.

Day:9 :18/12/2020

On this day the videos were evaluated and the participants were advised to further improve their e-modules in regard to content, script and narration, animation and graphics, presentation slides, references etc.

Day 10: 21/12/2020

On day 10th, Participants submitted the final videos along with transcripts. The same were then uploaded by the participants in online platforms of their choice for use and feedback from their students. The program was thus successfully concluded.